



Building *HOMES*, Building *LIVES*, Building *COMMUNITIES*

JOB SITE COURTESY AND SAFETY

Pay Attention – Be aware of your surroundings. Be careful where you lay things down. Don't leave exposed nails sticking out, especially on discarded wood. If you see anything potentially dangerous, fix it or call for help.

Follow the Leader - There is ONE house leader and several crew leaders. If someone is designated 'In Charge,' their word is final, although creativity and suggestions are always welcome.

Respect Property – Treat all tools as if they were your own. Please put them back when you are finished using them. Don't waste anything! We are a non-profit charitable organization. Help pick up at the end of each day.

Be a Student and a Teacher – Most Habitat volunteers are learning on the job. Watch those whose skills are greater than yours and learn as much as you can from them. Then you can help those who are less knowledgeable than you.

**HAVE FUN!
BE SAFE!**



JOBSITE VOLUNTEER HANDBOOK

WHY VOLUNTEER?

Volunteering with Chaffee County Habitat is a great way to help Chaffee County families in need while teambuilding within our community.

Build with friends and make some new ones! Get a group together to volunteer and enjoy the warm summer weather. Bring snacks to share if you like.

APPROXIMATE WORKDAY SCHEDULE

Arrive to register between 8:00-8:15 a.m.

8:15 a.m. - workday begins with instruction and safety reminders

12:00 p.m. - lunch

4:30 p.m. - worksite cleanup

5:00 p.m. - end of workday & sign out

WHAT ABOUT STORMS (RAIN OR SNOW)?

If it's storming at your house, it's not necessarily unworkable at the jobsite. Please come to the jobsite rain or shine. We will cancel work only at the jobsite except in the case of an extreme weather forecast. This is the only time work may be canceled the day before with notification via email & CCHFH website (& phone where necessary).



WHAT TO BRING

Hat or Bandana – protect yourself from sunburn or drizzle and keep the sweat out of your eyes.

Clothing – work clothes. Work / hiking boots or athletic shoes. **NO OPEN TOED SHOES!** Sunscreen. Long pants are a must for roofing. Dress for our frequently changing weather.

Tool Belt or Apron – really useful if you have one.

Hand Tools – hammer, tape measure & pencil - you won't have to wait or hunt around for things if you bring your own, but do mark them with your name. Also feel free to bring a ladder or extension cord – we always need extra of these. CCHFH has shovels.

Power Tools – if you feel comfortable bringing your own saw or other tool, please do so. Mark all tools with your name and keep track of them throughout the day. CCHFH has table and chop saw.

Personnel Protective Equipment (PPE)

***Hard hats and safety glasses** - will be required for some tasks; CCHFH have several to loan, but bring your own if you can.

***Gloves** – essential for many tasks so always bring them with you.

***Hearing protection** – provided by CCHFH.

Attitude – bring your best smile. Flexibility is key! Always ask questions when you have them.

Lunch, snacks and water will be provided.

